



Anti-ragging Committee Policy

For Committee Members

- **Functions of Anti ragging committee:**

1. To collect an undertaking in the prescribed format from the candidate concerned on anti-ragging at the time of admission.
2. To address the students and parents by the head of the institutions on the anti-ragging committee.
3. To arrange to send letters to parents, guardians of the students at the end of the academic year for creation of awareness.
4. To form monitoring cells
5. To suggest measures to tighten the security.

- **Roles and responsibilities of members as mentioned above:**

1. The faculty members can take the help of the member students as and when required and can also involve them in different activities relating to the anti-ragging committee.
2. To keep an alert eye to avoid any of the ragging incidences.
3. Walk around the campus to ensure that there is no such activity taking place.

4. Keep reminding students about the severe actions which could be taken against them if they are found involved or indulged in ragging.
5. Make students aware of their respective institution about the rules and regulation of anti-ragging.
6. Informing students about the affidavit and encourage students to fill and submit it in time.
7. Taking ownership in making the environment of the campus free from Ragging.
8. Actively participating in monthly meetings of Anti ragging committee.
9. Identify and keep in close observation of the sensitive places of the institute where such incidents can take place.
10. For each ragging incident, the member person is supposed to prepare and submit a complete report including their remarks about the incident for further action to the head of the anti-ragging committee.
11. If any such incident is reported to member or member himself herself come across such incidents, then he/she has to immediately try to get connected telephonically/ face to face to the group of students found reported to indulge in ragging.
12. The member person will immediately investigate about such incident and will take in written from the doer and the culprit.
13. The member person will also try to collect the information Oral and written from the witnesses and will put remarks of the witness in the report.
14. Simultaneously, the member person will immediately bring to the notice of Head of Anti- Ragging Committee about such happening as first information and later will submit an exhaustive report to the Heads for further process and action.
15. Since the gravity of the incident will be decided by the report which will get reflected into the decision of the degree of punishment for the defaulter, it is expected from each member person that they make/develop the report with utmost sincerity and care.
16. Each such report submitted to the Head of Anti Ragging committee will be further investigated by their own resources in order to reach to a right judgment & appropriate decision.

17. The member faculty of each stream of Anti-Ragging Committee will be in close touch with the heads regarding the report they have submitted to the Head. His/her responsibility will not be over just by submitting the report; rather they may also be expected to be a part of decision. Thus, they are supposed to be in touch with the Head till the final verdict upon the case submitted has come out.
18. Each nominated member of the committee is expected to abide by the SOP.

- **Protocol To Be Followed in Case of Incidence of Ragging:**

1. A Formal complaint will be filed with the Anti-ragging committee/Chairman/member/ members of anti-ragging squads.
2. Authenticity of the case will be examined by the members deputed by the chairman.
3. Initiation of the enquiry process by the by the members deputed by the chairman.
4. After a formal enquiry, the report will be forwarded to the Head of the Institution.
5. Appropriate penalty actions will be recommended to the Head of the Institution as per law.

- **Punishment at the Institution Level:**

The following are the penalties that may be imposed on a student as per UGC Regulation on Curbing the Menace of Ragging, 2009 & Relevant IPC Sections

1. The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Committee of the Institution the Possible punishment of those found guilty of ragging at the Institution level shall be any one or any combination of following
 - i. Suspension from attending classes and academic privileges.
 - ii. Withholding/ withdrawing scholarship/fellowship and other benefits.

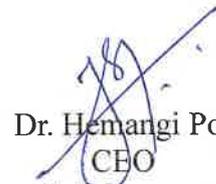
- iii. Debarring from appearing in any test/ examination or other evaluation process.
- iv. Withholding results.
- v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- vi. Suspension/ expulsion from the hostel.
- vii. Cancellation of admission.
- viii. Rustication from the institution for period ranging from one to four semesters.
- ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period. Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

2. An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
 - i. In case of an order of an institution, affiliated to or constituent part, of a university, to the Vice-Chancellor of the University.
 - ii. In case of an order of a university, to its Chancellor.



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