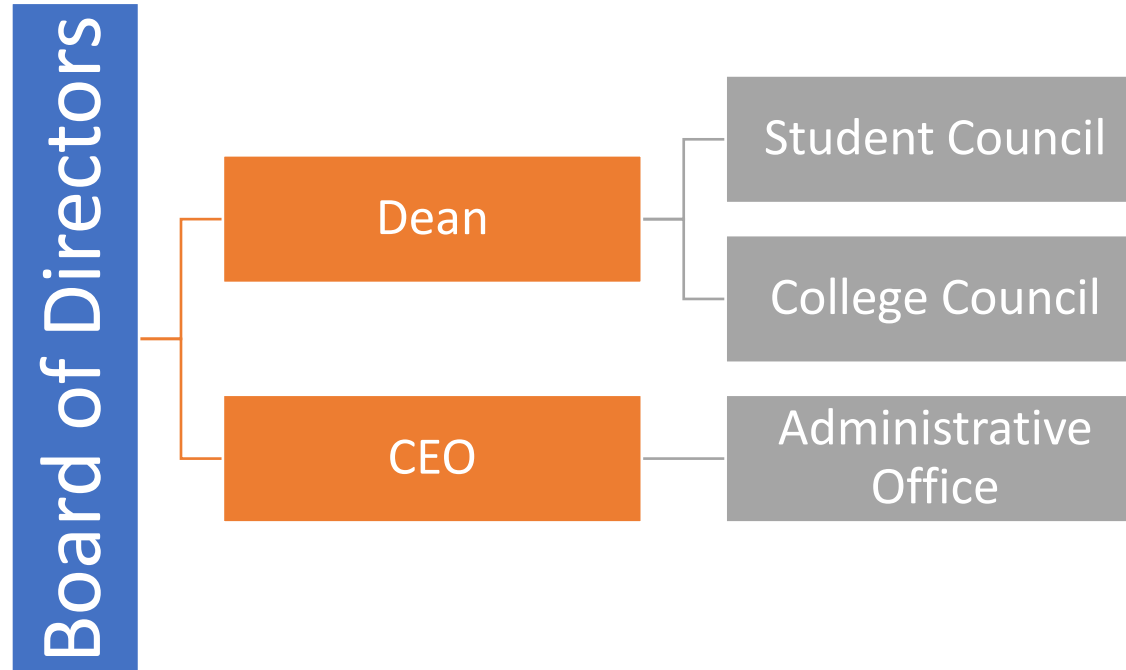


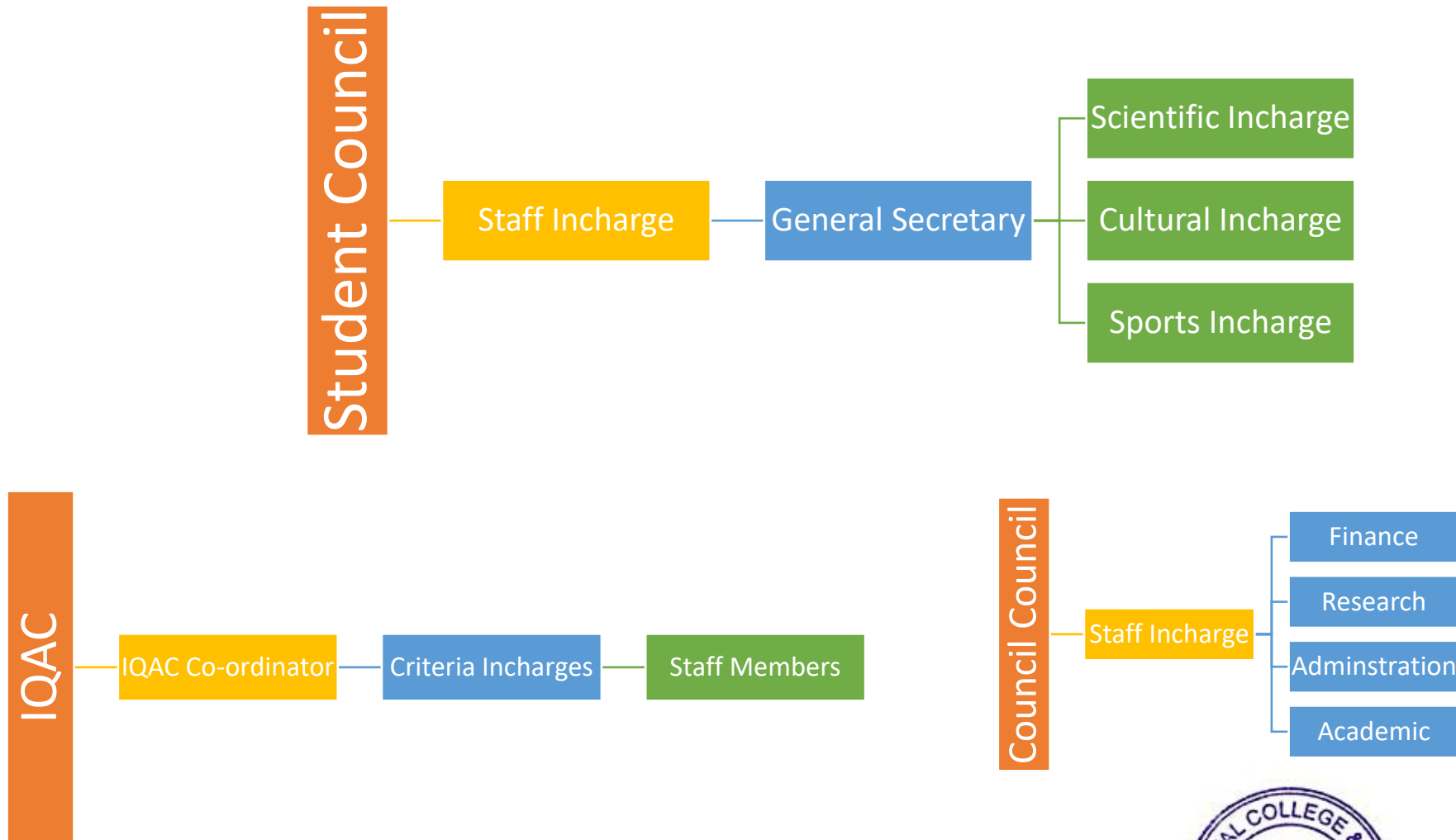
# YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

## Organogram



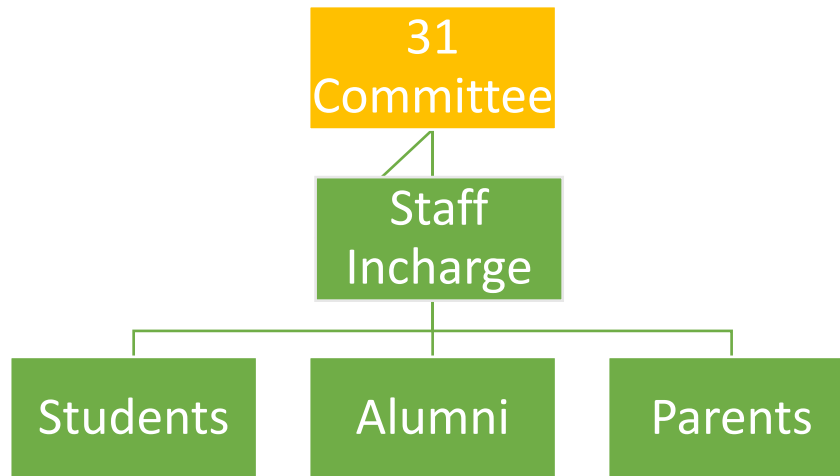
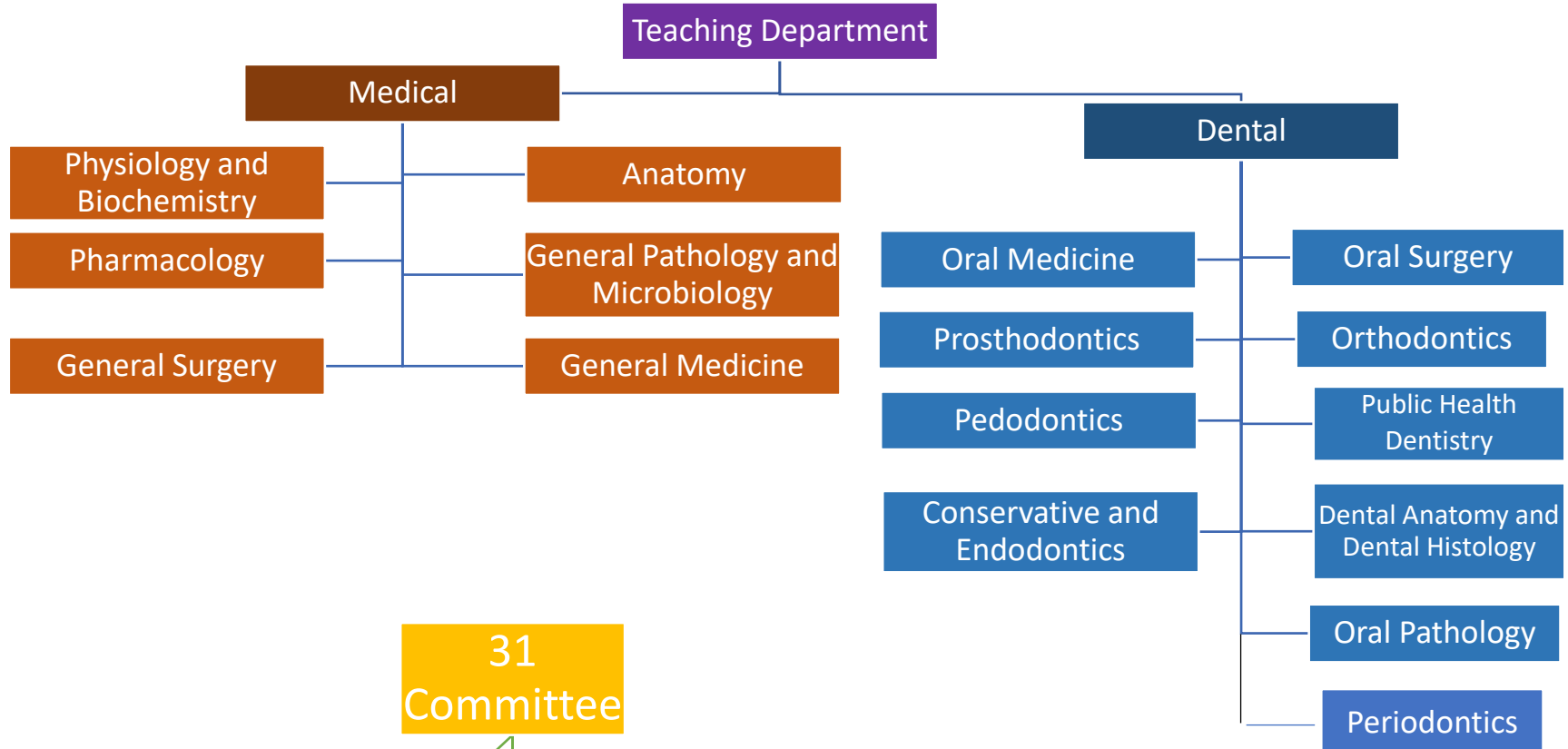
Dean/Principal  
Yogita Dental College & Hospital  
Khed Ratnagiri.

# YOGITA DENTAL COLLEGE AND HOSPITAL, KHED



Dean/Principal  
Yogita Dental College & Hospital  
Khed Ratnagiri.

# YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

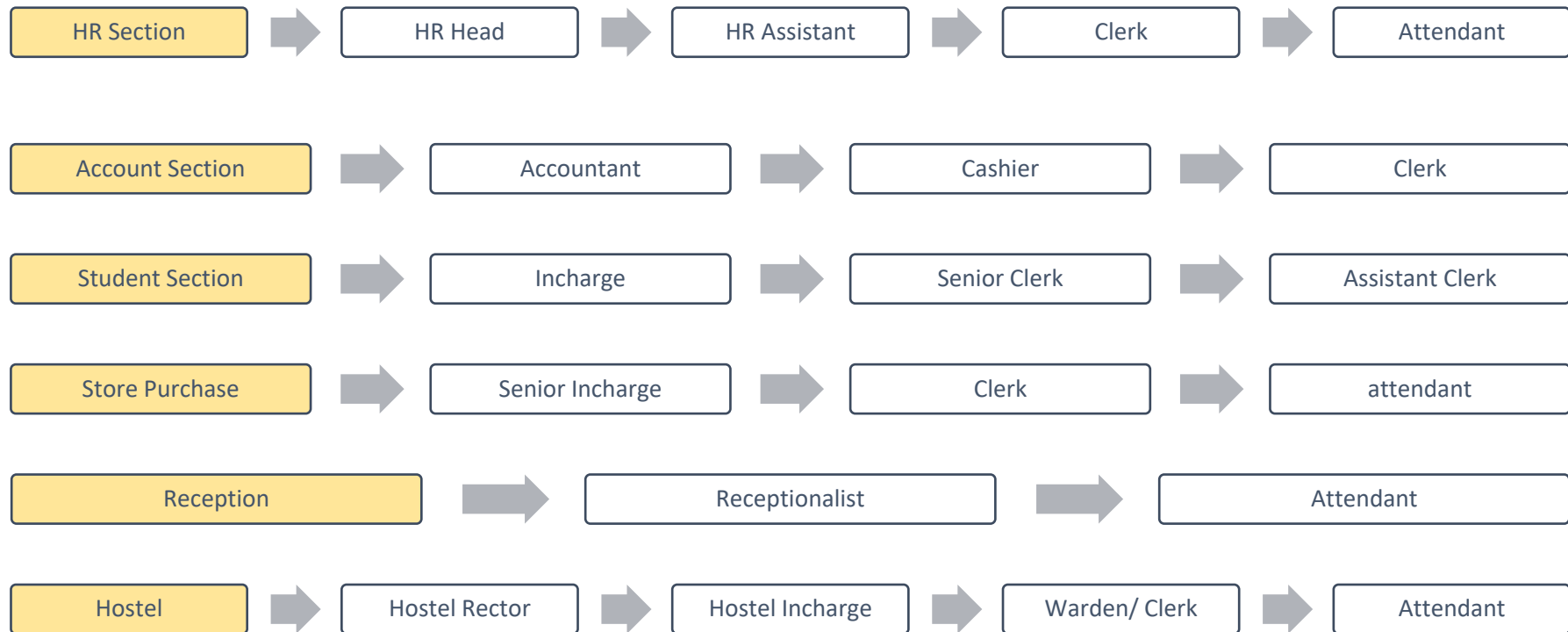


  
Dean/Principal  
Yogita Dental College & Hospital  
Khed Ratnagiri.

# YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

## Organogram

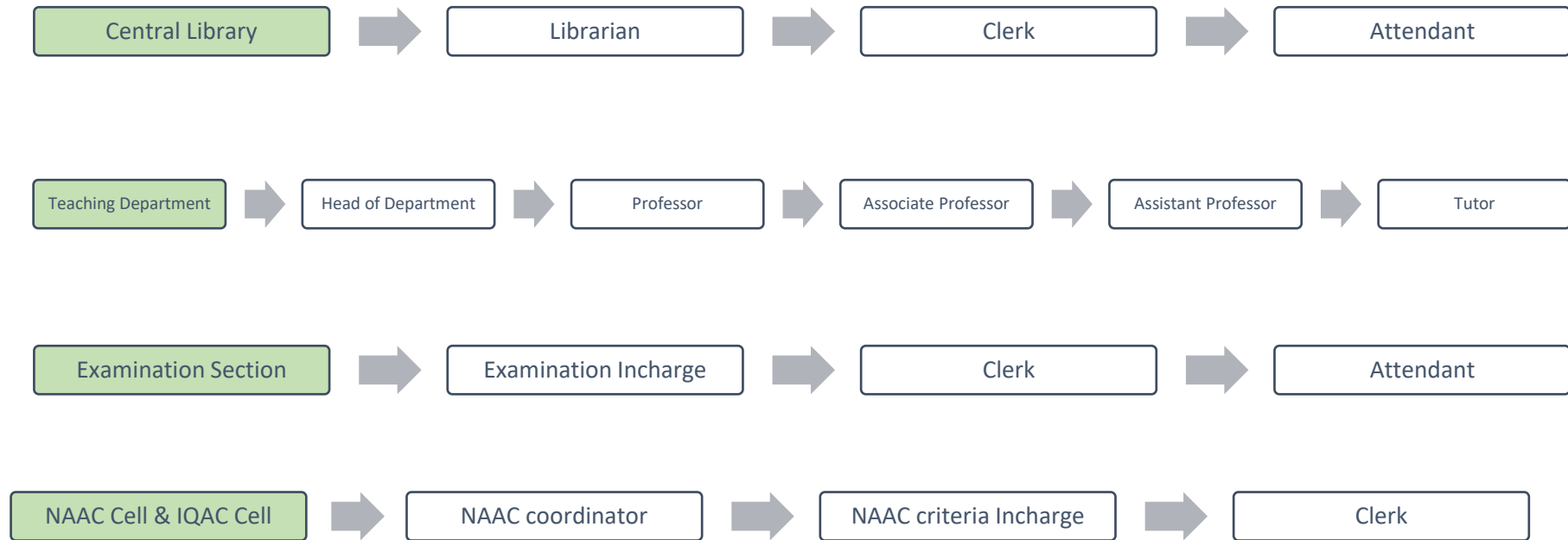
### Administrative Office



Dean/Principal  
Yogita Dental College & Hospital  
Khed Ratnagiri.

# YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

## Organogram



  
Dean/Principal  
Yogita Dental College & Hospital  
Khed Ratnagiri.



## College Committee Members – 2023-24

S. No	Committee	Members
1	Admission Committee	Dr. Premraj Jadhav - Chairman Dr. Varsha Jadhav Dr. Aameer Parkar Dr. Joel Koshy Joseph Dr. Tehseen Desai
2.	Vishakha (ICC) Committee	Dr. Rashmi Jayanna - Chairman Dr. Varsha Jadhav Dr. Hemangi More Dr. Mughda Khond Dr. Chreestina John
3.	Anti Ragging committee and Anti ragging squad	Dr. Kedar Vaidya- Chairman Dr. Varsha Jadhav Dr. Hemangi More Dr. Kedar Vaidya Dr. Aditya Dupare Dr. Anamika Gupta Mr. Kailas Kanekar Mrs. Kishori Patil Mr. Dipak Gorivale Ins. Nisha Jadhav Mr. Ashlesha J Ms. Neha Gorivale Squad: Dr. Varsha Jadhav Dr. Hemangi More Dr. Aditya Dupare Dr. Anamika Gupta
4.	Committee for radiation safety measures	Dr. Aditya Dupare - Chairman Dr. Jyoti Zingade
5.	Sports Committee	Dr. Pradeep Taide - Chairman Dr. Ben Joshua



**SHIVTEJ AROGYA SEVA SANSTHA'S****YOGITA DENTAL COLLEGE AND HOSPITAL**

(Recognized by Dental Council of India, New Delhi & Affiliated to Maharashtra University of Health Science, Nashik)

6.	Library advisory Committee	Dr. Chetan Patil- Chairman Mrs. Mithili Banap Dr. Unmesh Khanvilkar Dr. Priyanka Razdan Dr. Prashant Shetty Dr. Varun Jadhav Dr. Siddhesh Bandekar
7.	Student alumni activity board	Dr. Snehal Bhalerao - Chairman Dr. Nehal Sonavane Dr. Joel Koshy Joseph
8.	Canteen and mess committee	Dr. Ben Joshua - Chairman Miss. Alisha Dsouza
9.	Ethical Committee	Dr. Tejanand Ganpathye Chairman Dr. Varsha Jadhav Dr. Swapnil Mhatre Dr. Unmesh Khanvilkar Dr. Prashant Shetty Dr. Premraj Jadhav Dr. Anamika Gupta Dr. Pavankumar Gujjar Adv. Preeti Bondre Mr. Nitin Patil
11.	Internal assessment grievance committee	Dr. Aditya Dupare- Chairman Dr. Unmesh Khanvilkar Dr. Premraj Jadhav
12.	Curriculum committee	Dr. Rashni Jayyana - Chairman Dr. Swapnil Mhatre Dr. Priyanka Razdan Dr. Indrajeet Deshpade Dr. Kedar Vaidya Dr. Alisha Desouza Dr. Manasi Kale
13.	Student grievance committee	Dr. Varunraj Jadhav- Chairman Dr. Pradeep Taide Dr. Chandan Sengupta
14.	Orientation programme committee	Dr. Tehseen Desai- Chairman Dr. Kedar Vaidya Dr. Chandrashekar Pingle

# SHIVTEJ AROGYA SEVA SANSTHA'S



## YOGITA DENTAL COLLEGE AND HOSPITAL

(Recognized by Dental Council of India, New Delhi & Affiliated to Maharashtra University of Health Science, Nashik)

15.	College student council	Dr. Varsha Jadhav - Chairman Dr. Aditya Dupare – Dean's Representative Dr. Pavan Gujjar – Cultural Head Dr. Pradeep Taide – Sports Head Dr. Mugdha Khond - NSS Mr. Ashelesha J – Student G. Secretary
16.	National service scheme	Dr. Mugdha Khond- Chairman
17.	Committee for staff development and welfare	Dr. Rashmi Heralgi - Chairman Dr. Prashant Shetty Dr. Ben Joshua
19.	Parent Teacher Meeting	Dr. Aditya Dupare - Chairman Dr. Manasi Kale- First Year Dr. Joel Koshy- Second Year Dr. Harsha M.- Third Year Dr. Jyothi H.- Final Year Dr. Premraj Jadhav - Post Graduates Mr. Vishwas Kanekar - Clerk
21.	Inter-department Meetings	Dr. Pavankumar Gujjar- Chairman Dr. Pradeep Kawale
22	Internal Quality Assessment cell	Dr. Shirin Kshirsagar- Co-ordinator Dr. Hemangi Pol - Management Dr. Premraj Jadhav – Senior Adm. Staff Dr. Chetan Patil – Staff Dr. Unmesh Khanvilkar Dr. Anil Joshi – Educationalist Dr. Aditya Dupare - Staff Dr. Siddhesh Bandekar - Staff Dr. Joel Koshy Joseph- Staff Mr. Prashant Kadam – Local society Member Mr. Ashlesha J – Student Representative Dr. Nehal Sonawne – Alumni Representative Mr. Prasad Patwardhan – Industrialist
23.	Maintenance Committee	Dr. Chetan Patil - Chairman Dr. Pradeep Kawale Dr. Ben Joshua Mr. Ankur Khedekar Mr. Jitendra Surve
24.	Bio Medical waste management committee	Dr. Unmesh Khanvilkar- chairman Dr. Siddhesh Bandekar Dr. Shirin Kshirsagar



# SHIVTEJ AROGYA SEVA SANSTHA'S



## YOGITA DENTAL COLLEGE AND HOSPITAL

(Recognized by Dental Council of India, New Delhi & Affiliated to Maharashtra University of Health Science, Nashik)

25.	Incubation committee	Dr. Harsha M- Chairman Dr. Pawan Gujjar Dr. Unmesh Khanvilkar Dr. Kedar Vaidya
26.	Collaboration Committee	Dr. Pawankumar Gujjar - Chairman Dr. Manasi Kale Dr. Harsha M.
27.	Purchase committee	Dr. Hemangi Pol - Chairman Dr. Varsha Jadhav Dr. Premraj Jadhav Mr. Sandeep Shinde Mr. Jitendra Surve
28	International Student Committee	Dr. Pradeep Taide - Chairman Dr. Premraj Jadhav Dr. Varunraj Jadhav
29	Hostel Committee	Dr. Kedar Vaidya - Chairman Dr. Chandrashekar Pingel Dr. Kishori Patil Dr. Ashwini More Dr. Kailash Kanekar
30	Immunization Committee	Dr. Tehseen Desai- Chairman Dr. Kedar Vaidya Dr. Shoeb Khatib
31.	Student Support and Progression	Dr. Premraj Jadhav - Chairman Dr. Pradeep Taide Dr. Varunraj Jadhav Dr. Chandan Sengupta Dr. Joel Koshy Joseph



Dean/Principal  
Yogita Dental College & Hospital  
Khed Ratnagiri.

## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Admission cell

S. No	Members Name	Designation
1	Dr. Premraj Jadhav	Chairperson
2	Dr Varsha Jadhav	Member
3	Dr. Joel Koshy Joseph	Member
4	Dr. Aamir Parkar	Member
5	Dr. Tehseen Desai	Member

### **Roles & Responsibilities**

- To improve the admissions quality with well-defined policy.
- To disseminate and comply with all the rules and regulations of admissions as prescribed by Govt.
- To create a brand value and awareness about the institute
- To provide best counselling to students and parents who come to seek admission

### **Responsibilities:**

- To prepare attractive brochures, prospectus and hand-outs for wider publicity.
- To collect proposals / materials from the Departments, Committees and lecturers to draft Annual plan of activities for the year for publication in the Prospectus.
- To prepare plan for addressing 12th standard, diploma students as a career counselling activity.
- To place advertise mention newspapers regarding admissions as and when permitted by the respective Conveners of admissions.
- To assist the students and to interact with the parents during admissions.
- To advise the Principal on improving facilities from the feedbacks got from parents and students during admission counselling

## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Vishakha committee

<u>Sl No</u>	<u>Members Name</u>	<u>Designation</u>
<u>1</u>	Dr. Rashmi Jayanna	<u>Chairman</u>
<u>2</u>	Dr. Varsha Jadhav	Academic(Representative)
<u>3</u>	Dr. Hemangi More	Management Representative
<u>4</u>	Dr. Mugdha Khond	Member (Staff)
<u>5</u>	Dr. Chreestina John	Member (Staff)

### **Roles & Responsibilities**

Yogita Dental College & Hospital, Khed has constituted a Vishakha committee with the aim of promoting gender equality and women empowerment among students and staff members. It seeks to address protection against gender discrimination and sexual harassment of women in the college campus, prevention and redressal of such complaints and for matters connected therewith or incidental thereto.

To develop a policy against sexual harassment of women at the Institute

To evolve a permanent mechanism for the prevention and redressal of sexual harassment cases and other acts of gender based violence at the Institute.

To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.

To uphold the commitment of the Institute to provide an environment free of gender based discrimination.

To create a secure physical and social environment to deter any act of sexual harassment.

To promote a social and psychological environment to raise awareness on sexual harassment in its various forms.

**YOGITA DENTAL COLLEGE AND HOSPITAL, KHED**

**Antiragging committee**

Sl. No	<b><u>Members Name</u></b>	Designation
1.	Dr. Kedar Vaidya	Chairman
2.	Dr. Varsha Jadhav	Academic Representative
3.	Dr. Hemangi More	Management Representative
4.	Dr. Aditya Dupare	Member
5.	Dr. Anamika Gupta	Member
6.	Mr. Kailas Kanekar	Boys Rector
7.	Mrs Kishori Patil	Girls Rector
8.	Mr. Dipak Gorivale	Boy Warden
9.	Ins. Nisha Jadhav	Inspector
10.	Ms. Ashlesha J	G Secretary
11.	Ms. Neha Gorivale	Student Representative

**Squad:**

Dr. Varsha Jadhav  
Dr. Hemangi More  
Dr. Aditya Dupare  
Dr. Anamika Gupta



## **YOGITA DENTAL COLLEGE AND HOSPITAL, KHED**

### **Roles and responsibilities**

- At YDCH, Khed we follow a strict policy against Ragging and any activity resembling to it. Ragging is totally banned and anyone found guilty of ragging and/or abetting ragging is liable to be punished.

### **PUNISHMENT FOR PARTICIPATION IN/OR FORM OF RAGGING FORM**

The following Punishment may be given to the learners for Participation in/or Abetment of Ragging:-

- Cancellation of admission from Suspension from attending lectures and practicals. the college.
- Withholding/withdrawing scholarship/fellowship and other benefits.
- Debarring from appearing in any Internal /semester-end examination or another evaluation process.
- Withholding results of Internal /semester-end examination of the college.
- Suspension/expulsion from the college hostel.
- Rustication from the institution for periods varying from 1 to 4 semesters or equivalent period.
- Expulsion from the college and consequent debarring from admission to any other college/institution



YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

Committee for Radiation Safety Measures

Sr no.	Member Name	Designation
1.	Dr. Aditya Dupare	Chairman
2.	Dr. Jyoti Zingade	Member

**Roles & Responsibilities**

- Will carry out routine measurements and analysis on radiation and radioactivity levels in the controlled area, supervised area of the radiation installation and maintain records of the results there of
- Investigate any situation that could lead to potential exposures.
- advise the employer regarding -
  - i. The necessary steps aimed at ensuring that the regulatory constraints and the terms and conditions of the licence are adhered to;
  - ii. the safe storage and movement of radioactive material within the radiation installation;
  - iii. initiation of suitable remedial measures in respect of any situation that could lead to potential exposures; and
  - iv. routine measurements and analysis on radiation and radioactivity levels in the off-site environment of the radiation installation and maintenance of the results thereof
- To ensure that-

Reports on all hazardous situations along with details of any immediate remedial actions taken are made available to the employer and licensee for reporting to the competent authority and a copy endorsed to the competent authority.

YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

**Sports and Cultural committee**

S. No	Members Name	Designation
1.	Dr. Pradeep Taide	Chairman
2.	Dr. Ben Joshua	Member

**Roles & Responsibilities**

- To create zeal amongst students and faculty members towards sports.
- To organize training, coaching and education in sports for everybody so that they can learn to keep themselves physically fit.
- To enhance the interest of participants in the field of sports.
- To achieve the goals we plan to organize various competitions in the following sports: football, cricket, volleyball, table tennis, chess, carom and badminton etc.
- To promote every individuals' health, physical well-being as well as the acquisition of physical skill among the students.
- The committee aspires to inculcate qualities such as sportsmanship, team spirit and bonding.
- It is designed to serve the interests of the student's community in competitive sports and other recreational activities i.e. both indoor and outdoor.
- To promote and arrange extracurricular activities to bring out the talents of students in the performing arts.
- To plan and schedule cultural events for the academic year by delegating various tasks.
- To the procedure to organize cultural events
- To communicate about various festivals and events to be celebrated in the college and give a wide publicity.

## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Library committee

S. No	Members Name	Designation
1.	Dr Chetan Patil	Chairman
2.	Mrs. Banap	Librarian
3.	Dr. Unmesh Khanvilkar	
4.	Dr. Prashanth Shetty	
5.	Dr. Priyanka Razdan	
6.	Dr. Varun Jadhav	
7.	Dr. Siddhesh Bandekar	

### Roles & Responsibilities

- It plays an advisory and advocacy role regarding the Library on matters of general policy, planning, programs, goals, and objectives in its support of teaching, learning, research and community-building needs
- Advises and reviews library policies for instruction, resources, services, and the facility
- Advises regarding library services, especially innovation, for the campus community
- Discuss and evaluate budgetary issues for books, journals, databases, media, e-resources etc.
- Reviews benchmarking reports with peer institutions for resources, staffing, and services
- Ensures the library is connected with and supports the University's academic programs.
- Represent the views of the Library's stakeholders on library and information services
- Deliberate and advise on the direction and development of policies for library and information services to ensure the best possible support is provided

## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Alumini committee

Sl. No	Members Name	Designation
<u>1.</u>	<u>Dr. Snehal Bhalerao</u>	Chairman
<u>2.</u>	Dr. Nehal Sonawane	
<u>3.</u>	Dr. Joel Koshy Joseph	

### **Role & Responsibilities**

1. To significantly increase alumni interaction with the institution.
2. Fostering and keeping alive loyalty to the institution and creating concern for its welfare.
3. Inculcate exchange of ideas among alumni and between alumni and students
4. To assist current students to achieve their goals by means of mentorship and scholarship setup through Alumni.

### Responsibilities:-

1. To maintain an up-to-date and detailed database of the alumni
2. To highlight the success of alumni to improve the credibility and reputation of the university.
3. Plan and promote a platform for interaction between all stakeholders of YDCH.

## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Canteen/food committee

<u>Sl.No</u>	Member Name	Designation
1.	Dr Ben Joshua	Chairman
2.	Ms. Alisha	

### **Roles & Responsibilities**

Our College has the canteen facility monitored by a separate institutional committee that ensures the food safety and solves the complaints from students and staff.

- Institute Canteen Committee will be keeping tabs on for cleanliness and tidiness of Canteen,
- The food quality is checked at regular limited time span.



## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Institutional ethical committee

Sl. No	Members Name	Designation
1.	Dr. Tejanand Ganpathye	Chairman
2.	Dr. Swapnil Mhatre	Secretary
3.	Dr. Varsha Jadhav	
4.	Dr.Pavankumar Gujjar	Member Coordinator
5.	Dr. Premraj Jadhav	Clinician
6.	Dr. Unmesh Khanvilkar	Clinician
7.	Dr. Prashanth Shetty	Clinician
8.	Dr Anamika Gupta	Clinician
9.	Adv Preeti Bondre	Legal expert
10.	Mr. Nitin Patil	

### **Roles & Responsibilities**

- Institutional Ethics Committee (IEC) is the committee formed of a group of people who go through the research protocol / proposal and state whether or not it is ethically acceptable.
- The major responsibility of IECs is to protect the rights, safety and well- being of the research participants.
- The IECs conducts regular meetings for reviewing the research proposals and give suggestions to the investigators to make their research ethical before approving them.
- The committee will review all types of research proposals involving human participants, human tissues, and case record-based studies with a view to safeguard the dignity, rights, safety and well-being of all actual and potential research participants before approving the research proposals. The goals of research, however important, should never be permitted to override the health and well-being of the research subjects.

- Committee will ascertain whether all the cardinal principles of research ethics viz., Autonomy, Beneficence, non - maleficence, Respect for Free and Informed Consent, Respect for Human Dignity, Respect for Vulnerable Persons, Respect for Privacy and Confidentiality and Justice are taken care of in planning, conducting and reporting of the proposed research. For this purpose, it will look into the aspects of protocol review, selection of participants, voluntary participation of potential participants, informed consent process, risk benefit ratio, distribution of burden and benefit, maintenance of privacy and confidentiality and provisions for appropriate compensations. It will review the proposals before the commencement of the study as well as review periodically until the completion of the study through appropriate well documented procedures.
- Committee will provide advice to the researchers on all aspects of the welfare and safety of the research participants after ensuring the scientific soundness of the proposed research through appropriate Scientific Review Committee/ Research Committee.
- To promote research topics which will be relevant with current global scenario leading to overall welfare of the society, community, nation and nature.

YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

**Internal Assessment Grievance Committee**

Sl.No	Members Name	Designation
1.	Dr.Aditya Dupare	Chairman
2.	Dr. Unmesh Khanvilkar	
3.	Dr. Premraj Jadhav	

**ROLES AND RESPONSIBILITIES**

The committee responsible for Internal Assessment Grievance committee plays a crucial role in ensuring fairness, transparency, and the resolution of disputes related to students' internal assessment grades. The ideal responsibilities of such a committee may include:

1. Reviewing Grievances
2. Verification of Assessment Procedures:
3. Confidentiality: Maintain confidentiality throughout the grievance resolution process to protect the privacy of the involved parties.
4. Timely Response: Ensure prompt acknowledgment of grievances and timely initiation of the resolution process to address students' concerns in a timely manner.
5. Reassessment Requests: Consider requests for reassessment of internal assessment components, ensuring a fair and unbiased review of the grading process.
6. Reporting to Higher Authorities: Report periodically to higher administrative authorities or academic committees regarding the nature and frequency of grievances, along with recommendations for systemic improvements.
7. Continuous Improvement: Continuously assess and improve the internal assessment processes to minimize the likelihood of grievances and enhance overall student satisfaction.
8. Fairness and Impartiality: Ensure that the committee operates with impartiality, treating each grievance objectively and without bias.

## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Curriculum committee

Sl.No	Member Names	Designation
1.	Dr. Rashmi Jayanna	Chairman
2.	Dr. Swapnil Mhatre	
3.	Dr. Priyanka Razadan	
4.	Dr. Indrajeet Deshpande	
5.	Dr. Kedar Vaidya	
6.	Ms. Alisha Dsouza	
7.	Dr. Mansi Kale	

#### Roles & responsibilities

- The Curriculum Committee shall discuss and recommend proposals affecting the academic program of the College, including but not limited to course proposals, program changes, addition and deletion of programs, degree requirements, and general policies with impact on instruction and learning.
- To ensure that students learn the requisite knowledge, skills, attitudes and behaviours to progress to their internship.
- Review, evaluate, and periodically update the competencies of the entire batch.
- Ensure adequate coverage of all competencies throughout the curriculum.
- Consult with individual staff to evaluate whether the distribution of competencies among the students is coherent.



## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Grievances redressal committee

Sl.No	Members Name	Designation
1.	Dr Varunraj Jadhav	Chairman
2.	Dr Pradeep Taide	Member
3.	Dr. Chandan Sengupta	Member

#### Roles & Responsibilities

The functions of the Committee are to look into the complaints lodged by any student, and judge its merit. The Grievance Redressal Committee is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the Grievance Redressal Committee members in person.

A Grievance Redressal Committee has been constituted for the redressal of the problems reported by the Students of the College with the following objectives:

- \* Upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial Student-Student relationship and Student teacher relationship etc.
- \* Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- \* Suggestion / complaint Box have been installed in front of the Administrative Block in which the Students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics / Administration in the College.
- \* Advising Students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- \* Advising All the Students to refrain from inciting Students against other Students, teachers and College administration
- \* Advising all staffs to be affectionate to the Students and not behave in a vindictive manner towards any of them for any reason.



YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

Orientation Program Committee

Sr No.	Members Name	Designation
1.	Dr.Tehseen Desai	Chairman
2.	Dr. Kedar Vaidya	
3.	Dr. Chandershekar Pingle	

Roles & responsibilities

The committee is basically responsible for planning, preparing, and executing all the orientation events. The coordinators and volunteers for the Orientation program are fellow students who come forward willingly to help make the first- year students transition into a new environment easily and fun.

## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### College Student Council Committee

S. No	Members Name	Designation
1.	Dr. Varsha Jadhav	Chairman
2.	Dr. Aditya Dupare	Dean Representative
3.	Dr. Pavankumar Gujjar	Cultural Head
4.	Dr. Pradeep Taide	Sports Head
5.	Dr. Mugdha Khond	NSS
6.	Ms. Ashelesha J	Student G. Secretary

#### **Roles and Responsibilities:**

To officially represent all the students in the Institute.

To identify and help solve problems encountered by students in the Institute.

To communicate its opinion to the Institute administration on any subject that concerns students and on which the council wishes to be consulted.

To promote and encourage the involvement of students in organizing Institute activities.

To promote the interests of students among the Institute administration, staff and parents.

To inform students about any subject that concerns them

To identify and help solve problems encountered by students in the Institute.

To consult students on any issue of importance.

To organize educational and recreational activities for students.

To participate in developing the Institute's educational projects and to promote it to students

To organize an activity to recognize the efforts of students involved in organizing Institute activities.

To propose activities to the Institute administration that would improve the quality of life in the Institute.

## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### NATIONAL SERVICE SCHEME

Sr No.	Name	Designation
1.	Dr. Mugdha Khond	Chairman

#### ROLES AND RESPONSIBILITIES

- Organizing Community Outreach Programs:
- Health Education and Awareness:
- Encourage dental students to actively participate in volunteer activities and community service.
- Coordinate with local NGOs and healthcare organizations for collaborative projects.
- Blood Donation Drives and Health Camps
- Environmental Sustainability Initiatives:

o Promote eco-friendly practices within the dental college and in the surrounding community.

o Conduct tree plantation drives, waste management programs, and environmental awareness campaigns.

#### Social Service Projects:

Undertake projects that address the needs of the local community, such as assisting in disaster relief, supporting orphanages, or working with special needs populations.

\* Regular Meetings and Evaluation:

\* Conduct regular meetings with NSS volunteers to plan and assess ongoing projects.

\* Evaluate the impact of NSS initiatives on both the dental students and the community.

#### Documentation and Reporting:

o Maintain records of NSS activities, achievements, and participation.

o Submit regular reports to the higher authorities, showcasing the impact of the NSS committee's efforts.

## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Staff Development And Welfare Committee

Sr No.	Name	Designation
1.	Dr. Rashmi Heralgi	Chairman
2.	Dr. Prashanth Shetty	
3.	Dr. Ben Joshua	

### ROLES AND RESPONSIBILITIES

- Represent employee concerns to management.
- Ensure a safe and healthy workplace.
- Conduct safety programs and training.
- Implement initiatives for physical and mental health.
- Plan team-building and social events.
- Establish support for personal challenges.
- Acknowledge employee contributions
- Mediate and resolve workplace conflicts.
- Identify and implement training opportunities.
- Regularly update welfare-related policies.

## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Hostel Sanitation Committee

Sr No	Name	Designation
1.	Dr. Kedar Vaidya	Chairman
2.	Dr. Chandershekar Pingel	
3.	Mrs Kishore Paril	
4.	Mrs Ashwini More	
5.	Mr Kailash Kanekar	

#### Roles & Responsibilities

- To plan and monitor the maintenance of all the infrastructure facilities concerned with the Hostel
- To supervise all facilities/amenities and their up keep, receive complaints from students redress of grievances etc.
- To control, counsel the behaviour of students in the hostel, Monitor study schedules and patterns, etc.
- To plan for all the infrastructure facilities required as per Responsible for proper maintenance of the lodging and boarding Facilities of the hostel and for smooth running of the hostel Responsible for the receipts and the payments of the hostel.



## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Parent Teacher Committee

Sr No.	Name	Designation
1.	Dr. Aditya Dhupare	Chairman
2.	Dr. Manasi Kale	First year
3.	Dr. Joel Koshy	Second year
4.	Dr. Harsha M	Third year
5.	Dr. Jyothi. H	Final year
6.	Dr. Premraj Jadhav	Post graduates
7.	Mr. Vishwas Kanekar	Clerk

### Roles & Responsibilities

- To nourish and promote good relationship among staff, students and guardians of the students.
- To create in its members keen interest for the smooth working and the progress of the college and for maintaining good discipline and high academic standards.
- To provide financial and technical assistance to improve amenities to the student of the college.

## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Inter department meetings

Sr No	Name	Designation
1.	Dr. Pavankumar Gujjar	Chairman
2.	Dr. Pradeep Kawale	

### Roles & Responsibilities

- To conduct interdepartmental meetings regularly.
- To monitor departmental involvement, presentation ethics, quality of presentation.
- To plan and record attendance of the meetings weekly

## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Internal Quality Assurance Cell

Sr No.	Name	Designation
1.	Dr. Shirin Kshirsagar	Co-Ordinator
2.	Dr. Hemangi Pol	Management
3.	Dr. Premraj Jadhav	Senior Adm. Staff
4.	Dr. Chetan Patil	Staff
5.	Dr. Unmesh Khanvilkar	
6.	Dr. Anil Joshi	Educationalist
7.	Dr. Aditya Dupare	Staff
8.	Dr. Siddhesh Bandekar	Staff
9.	Dr. Joel Koshy Joseph	Staff
10.	Mr. Prashant Kadam	Local Society Member
11.	Ms. Ashlesha J	Student Representative
12.	Dr. Nehal Sonawane	Alumni Representative
13.	Mr. Prasad Patwardhan	Industrialist

### Roles and Responsibilities

- To develop a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.
- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Arrangement for feedback response from students, parents, and other stakeholders on quality-related institutional processes;
- Dissemination of information on various quality parameters of higher education;
- Organization of inter and intra institutional workshops, seminars on quality related themes, and promotion of quality circles;
- Documentation of the various programs/activities leading to quality improvement;
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- Development of Quality Culture in the institution;
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

## **YOGITA DENTAL COLLEGE AND HOSPITAL, KHED**

### Roles and Responsibilities:

- Generate awareness of quality in education
- To encourage innovations, self-evaluation and accountability in higher education
- Contributing to National Development
- Fostering Global Competencies among Students
- Inculcating a Value System among Students: it is essential that students imbibe the appropriate values commensurate with social, cultural, economic and environmental realities, at the local, national and universal levels. Whatever be the pluralities and diversities that exist in the country, there is a persisting concern for inculcating the core universal values like truth and righteousness apart from other values emphasized in the various policy documents of the country
- Promoting the Use of Technology: Using technology as a learning resource, managing the activities of the institution in a technology- enabled way will ensure effective institutional functioning
- Quest for Excellence: Contributing to nation-building and skills development of students, Higher Education Institutions should demonstrate a drive to develop themselves into centres of excellence. Excellence in all that they will contribute to the overall development of the system of higher education of the country as a whole.



## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Maintenance committee

Sr No.	Members Name	Designation
1.	Dr. Chetan Patil	Chairman
2.	Dr. Pradeep Kawale	
3.	Dr. Ben Joshu	
4.	Mr. Ankur Khedekar	
5.	Mr. Jitendra Surve	

#### Roles & responsibilities

- \* To establish regular maintenance of the building and the equipment of the institute.
- \* The committee's objective is to correspond with the people responsible for the maintenance and monitor the quality of work and given time schedule of the job.
- \* To monitor regular maintenance in the institute on daily basis.
- \* To monitor regular annual maintenance of the institute and related infrastructure.
- \* To estimate the quantum of annual maintenance every year and get approval of the same for execution of the work.
- \* To plan staff for daily and routine maintenance and their work is monitored on daily basis through supervisors.

## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Bio medical waste management committee

Sr No.	Names	Designation
1.	Dr. Unmesh Khanvilkar	Chairman
2.	Dr. Siddhesh Bandekar	
3.	Dr. Shirin Kshirsagar	

#### Roles & Responsibilities

- To ensure the circulation of copies of Bio-medical Waste Rules and guidelines in Departments.
- To conduct awareness programmes regarding bio-medical waste management.
- To conduct training programmes for Medical Professionals, Nursing Professionals, General Duty Assistant and other staff on biomedical waste management.
- To hold meeting of the Hospital Waste Management Committee and formulate a detailed plan of action regarding segregation, collection, storage and transport of waste.
- To procure the items required in this regard and make them available

## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Incubation committee

Sr No.	Names	Designation
1.	Dr. Harsha M	Chairman
2.	Dr. Pawnkumar Gujjar	
3.	Dr. Unmesh Khanvilkar	
4.	Dr. Kedar Vaidya	

### ROLES AND RESPONSIBILITIES

- **Selecting and admitting startups:** The committee should review applications from potential startups, assess their business ideas, and select the most promising ones for admission into the incubator or accelerator program.
- **Providing resources and support:** The committee should provide startups with resources and support such as office space, mentoring, networking opportunities, access to funding, and other support services to help them grow and succeed.
- **Creating a supportive environment:** The committee should create a supportive environment for startups to help them thrive, including providing networking opportunities, educational events, and workshops.
- **Monitoring progress:** The committee should monitor the progress of the startups, assess their performance, and provide feedback and support as needed.
- **Establishing partnerships:** The committee should establish partnerships with other organizations, such as universities, investors, and other incubators or accelerators, to provide additional resources and support to the startups.
- **Developing a sustainable research model:** The committee should develop a sustainable research model for the incubation program.
- **Reporting and evaluation:** The committee should report on the progress and achievements of the incubator or accelerator program and evaluate its effectiveness regularly.
- **Overall, the incubation committee plays a vital role in supporting the growth and success of startups by providing them with resources and support to help them overcome challenges, build successful businesses, and make a positive impact in the economy.**

## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Collaboration committee

Sr No.	Names	Designation
1.	Dr. Pawnkumar Gujjar	Chairman
2.	Dr. Harsha M	
3.	Dr. Manasi Kale	

### ROLES AND RESPONSIBILITIES

- **Developing a collaboration strategy:** The committee should develop a strategy that outlines the goals, objectives, and methods of collaboration. This may involve identifying areas of common interest and exploring ways to work together to achieve shared goals.
- **Identifying collaboration opportunities:** The committee should identify opportunities for collaboration and partnership, such as joint projects, shared resources, and co-branded initiatives.
- **Promoting collaboration:** The committee should actively promote collaboration and encourage participation from stakeholders. This may involve creating awareness campaigns, hosting events, and providing resources and tools to support collaboration efforts.
- **Facilitating communication:** The committee should ensure that stakeholders have access to effective communication channels and tools to facilitate collaboration. This may involve setting up regular meetings, online forums, and other communication channels.
- **Resolving conflicts:** The committee should be prepared to handle conflicts that arise during the collaboration process. This may involve mediating disputes, managing expectations, and finding solutions that satisfy all stakeholders.
- **Monitoring progress:** The committee should monitor the progress of collaboration efforts and assess the effectiveness of the collaboration strategy. This may involve tracking metrics, gathering feedback from stakeholders, and adjusting the strategy as needed.



## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### Purchase committee

Sr No.	Names	Designation
1.	Dr. Hemangi Pol	Chairman
2.	Dr. Varsha Jadhav	
3.	Dr. Premraj Jadhav	
4.	Mr. Sandeep Shinde	
5.	Mr. Jitendra Surve	

### Roles & Responsibilities

Purchase Committee is a group of designated staff established for independent review and evaluation of purchasing documentation whose main role is to recommend the most appropriate supplier or service provider based on price, quality, stock availability, references Purchase Committees (PC) should be established and managed by the head of the Institute and they have the ultimate responsibility for the successful outcome of the evaluation process.

### OBJECTIVES:

- To supervise all the purchases made in the campus.
- To analyze quotations provided by the office, and provide recommendation for approval.
- To ensure all documentation is accurately completed.
- To ensure that the supplies/services quoted for comply with what was requested
- Seek clarification from suppliers/service providers where necessary
- Where the person with authority to approve the Quote Evaluation Form (QEF) has a query on the PC's recommendation, this should be directed back to the committee stating clearly the nature of the QUERY



## **YOGITA DENTAL COLLEGE AND HOSPITAL, KHED**

The PC should also be assigned a role within the supplier pre-pre-processing process

In certain contexts, it may be appropriate for some or all members of the PC to be directly involved in the collection of quotations

- Ensuring proportionality, transparency, accountability and fairness in the procurement process

Ensuring all relevant documentation is prepared prior to PC meeting

Involvement in the evaluation discussion

Ensuring that the Quote Evaluation Form is completed accurately

Ensuring all necessary procurement procedures are properly followed including any relevant donor procedures

To Ensure the Quality of the equipment's

**YOGITA DENTAL COLLEGE AND HOSPITAL, KHED**

**IMMUNIZATION COMMITTEE**

Sr No.	Name	Designation
1.	Dr. Tehseen Desai	Chairman
2.	Dr. Kedar Vaidya	
3.	Dr. Shoeb Khatib	

**YOGITA DENTAL COLLEGE AND HOSPITAL, KHED**

**STUDENT SUPPORT AND PROGRESSION COMMITTEE**

Sr No.	Name	Designation
1.	Dr. Premraj Jadhav	Chairman
2.	Dr. Pradeep Taide	
3.	Dr. Varunraj Jadhav	
4.	Dr. Chandan Sengupta	
5.	Dr. Joel Koshy Joseph	

## YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

### INTERNATIONAL STUDENT COMMITTEE

Sr No.	Name	Designation
1.	Dr. Pradeep Taide	Chairman
2.	Dr. Premraj Jadhav	
3.	Dr. Varunraj Jadhav	

### ROLES AND RESPONSIBILITIES

- **Advocacy:** The committee should represent the interests of international students and advocate for their needs and concerns with the college or university administration.
- **Support.** The committee should provide support to international students, such as organizing social events, cultural activities, and language exchange programs to help them feel more comfortable and integrated into the campus community.
- **Information dissemination:** The committee should disseminate information to international students about the college or university, local resources, and opportunities to get involved in the community.
- **Outreach.** The committee should reach out to prospective international students, provide information about the college or university, and answer any questions they may have.
- **Communication:** The committee should maintain regular communication with international students, keeping them informed about relevant events, activities, and developments on campus.
- **Collaboration:** The committee should collaborate with other campus organizations and departments to promote the interests of international students and create opportunities for them to engage with the broader campus community.
- **Feedback:** The committee should gather feedback from international students about their experiences on campus, identify areas of concern, and work with the administration to address any issues.



**Dean/Principal**  
**Yogita Dental College & Hospital**  
**Khed Ratnagiri.**