

MINUTES OF
RELEVANT
CURRICULUM
COUNCIL MEETINGS

YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

Ref No.: YDCH/2107/2242(C)/2023

CIRCULAR

Date: 3rd June 2023

This is to inform all curriculum committee members that committee meeting would be conducted on 8th June 2023 to discuss the following agendas.

Time: 9:00 AM – 10:00AM

Location: Conference Room

Agenda:

- Action taken Report related to previous meeting agenda.
- Academic Progress Report since Last Meeting
- Curriculum Planning for 2023-24
- Event Planning Schedule for 2023-24
- Inter-Department Programs Schedules
- Schedule for Value Added, Add On, CDE Programs and other events
- Preparation for University exams for UG and PG students
- Discussion on feedback report regarding curriculum from all the stakeholders.


Chairman

Curriculum Committee





Dean/ Principal

Yogita Dental College and Hospital, Khed

YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

Minutes of the Curriculum Committee Meeting

Date: June 8, 2023

Time: Start Time 9:00 AM
End Time - 10:30AM

Location: Conference Room

Proceedings:

1. Confirmation of Previous Minutes:

- The minutes of the previous meeting held on 6th Feb 2023 were reviewed. Members were asked if there were any corrections or additions. With no objections, the minutes were confirmed as accurate.

2. Action Taken Report:

- The committee received and discussed the action taken report on the Value-Added Program, Add on Program, and Continuing Dental Education (CDE) programs conducted since the last meeting. The report highlighted achievements, challenges, and recommendations for improvement. Synopsis and Library Dissertation submission was completed on schedule. Internal exams for UG students were conducted as planned.

3. Academic Progress Report:

- A comprehensive academic progress report from February 2023 to June 2023 was presented. The report included data on student performance, completion rates, and any notable trends or concerns. Mock exams for third year MDS were conducted in May 2023. The performance of the students was discussed regarding those students with unsatisfactory performance, the respective HOD'S were consulted, and an action plan was formulated to address the same. It included counselling followed by additional mock exams for those students.

4. Curriculum Planning for 2023-24:

- The committee engaged in a detailed discussion regarding the curriculum for the upcoming academic year. New courses, modifications, and improvements were proposed and considered. The committee agreed to finalize the curriculum in the subsequent meeting.

5. Event Planning Schedule for 2023-24:

- The committee brainstormed and outlined a tentative schedule for events throughout the upcoming academic year. This included cultural events, seminars, workshops, and other activities aimed at enhancing the overall academic experience for students.

6. Preparation for university exams of UG and PG students:

- The committee discussed and finalized the necessary arrangements and logistics to ensure smooth conduct of the University Exams.

YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

7. Inter-Department Programs Schedules:

- A communication was issued to the IDM head to formulate and submit the IDM programme schedule for academic year 2023-24

8. Schedule for Value Added, Add On, and CDE Programs:

- The committee proposed a schedule for the Value-Added Programs, Add On Programs, and Continuing Dental Education programs for the upcoming academic year. Suggestions were collected, and a final list will be circulated to the various departments.

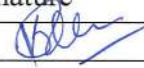
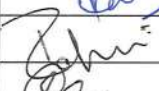

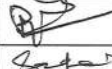
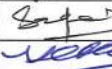
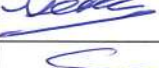


9. Discussion on feedback report regarding curriculum from stakeholders:

- Feedback report analysis and action taken report for the same was discussed with all the committee members. Also, the ATR was forwarded to the IQAC for further needful.

Next Meeting:

- The next meeting is scheduled for the third week of October 2023

ATTENDEES:

S No	Staff	Designation	Signature
1.	Dr. Varsha Jadhav	Principal	
2.	Dr. Rashmi Jayanna	Chairman	
3.	Dr. Swapnil Mhatre	Member	
4.	Dr. Priyanka Razdan	Member	
5.	Dr. Safaa Surve	Member	
6.	Dr. Kedar Vaidya	Member	
7.	Dr. Sarita Basu	Member	
8.	Dr. Manasi Kale	Member	

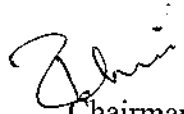

Chairman

Curriculum Committee

YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

ACTION TAKEN REPORT FOR PREVIOUS MEETING

Agenda	Action Taken
Synopsis and LD submission	Completed as per schedule
Internal Exams for UG students	Conducted as planned
Feedback collection from stakeholders	Feedback collected from all the stakeholders and report was made.
Curriculum Enrichment courses	3 Value added courses 15 th to 23 rd March 23 (Paediatric Emergencies) 19 th to 28 th April 23 (Principles of Surgeries) 2 nd to 11 th May 23 (Management of Bleeding) 1 Add-on course 24 th to 28 th February 23 (Aseptic Measures) 2 CDE programs 3 rd March 23 (Research orientation) 18 th April 23 (Forensic Odontology – Concept Method and application)


Chairman
Curriculum Committee

YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

Ref No.: YDCH | 2107 | 2217 (A) | 2023

CIRCULAR

Date: 10th Oct 2023

This is to inform all curriculum committee members that committee meeting will be conducted on 17th Oct 2023 to discuss the following agendas.

Time: 9:00 AM – 10:00AM

Location: Conference Room

Agenda:

- Action Taken Report relevant to previous meeting agenda
- Academic Progress Report
- Orientation Program for new MDS 2023-24 batch
- White Coat Ceremony for 1st BDS 2023-24 batch
- Preparation of Mock Exam for 1st MDS 2022-23 batch
- Conduct of 3rd Internal Examination for UG Students



Chairman

Curriculum Committee



Dean/ Principal

Yogita Dental College and Hospital, Khed

YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

Curriculum Committee Minutes of Meeting: 01/2023-24

Date: 17th October 2023

Start Time: 09:00 AM

End Time: 10:00 AM

Location: Conference Room

Proceedings:

1. Confirmation of Previous Minutes:

- The minutes of the previous meeting held on 8th June 2023 were reviewed and confirmed without any amendments.

2. Academic Progress Report:

- An overview of the academic progress since the last meeting was presented. The committee noted certain positive developments. All Value added Courses, Add-On Courses, CDE Programs and IDM programs were conducted as per schedule.

3. Orientation Program for 1st MDS 2023-24:

- Plans for the upcoming orientation program for the 1st MDS batch for the academic year 2023-24 were discussed and finalized.

4. White Coat Ceremony for 1st BDS 2023-24:

- The committee deliberated on the arrangements for the White Coat Ceremony for the 1st BDS batch for the academic year 2023-24, and outlined the necessary steps for its successful conduct.

5. Mock Exams for 1st MDS 2022-23 batch:

- The committee discussed the preparations for the upcoming mock exams for the 1st MDS 2022-23 batch and confirmed the schedule.

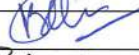
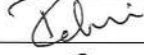




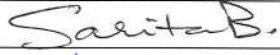

Next Meeting:


- The next meeting is scheduled for 3rd week of Feb 2024.

- The meeting ended at 10:15AM

YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

ATTENDEES:


S No	Staff	Designation	Signature
1.	Dr. Varsha Jadhav	Principal	
2.	Dr. Rashmi Jayanna	Chairman	
3.	Dr. Swapnil Mhatre	Member	
4.	Dr. Priyanka Razdan	Member	
5.	Dr. Safaa Surve	Member	
6.	Dr. Kedar Vaidya	Member	
7.	Dr. Sarita Basu	Member	
8.	Dr. Manasi Kale	Member	


Chairman
Curriculum Committee

YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

ACTION TAKEN REPORT FOR PREVIOUS MEETING

Agenda	Action Taken
Academic Progress Report since Last Meeting (8 th June 2023)	Academic Progress of Previous 4 months collected from all departments 3 Value Added Programs - 8 th to 9 th September 2023 (Basics Minor Oral Surgical Skills) 9 th to 12 th Oct 2023 (CBCT Imaging) 1 Add on Programs – 10 th to 11 th Aug 2023 (Ground Section of the tooth) 3 CDE Program on- 22 th Aug 23 (Systematic review in research) 31 st Aug – 3 rd Sept 23 (Dental Photography) 5 th Oct 23 (Surgery first approach) .
Curriculum Planning and Event Planning Schedule for 2023-24	Curriculum Calendar 2023-24: Attached
Inter-Department Programs Schedules:	23 rd Aug 2023 (Cons and Endo) 29 th Sept 2023 (Ortho) 16 th Oct 2023 (Prostho)


Chairman
Curriculum Committee

Yogita Dental College and Hospital, Khed

Curriculum Calendar 2023-24

Based upon the meeting Ref. No.: YDCH/2107/2242(C)/2023 the following curriculum calendar is formulated for the year 2023-24

Year	Month	Day/ Weeks	Event	
2023	August	3 rd August	Organ Donation Day	
		5 th August	Tree Plantation Drive	
		12 th August	Tribute to Tribal Freedom Fighters	
		2 nd Week	Add-on Course by department of Oral Pathology	
		15 th August	Celebration of Independence Day	
		3 rd – 4 th Week	Interdepartmental Meet / CPC	
		4 th Week	CDE Program by department of PHD	
		5 th Week	CDE Program by department of Conservative and Endodontics	
	September	5 th September	Celebration of Teacher's Day	
		10 th September	Commencement of 1 st BDS	
		2 nd Week	Add-on Course by department of Oral and Maxillofacial Surgery	
		17 th September	Celebration of Microbiology Day	
		3 rd – 4 th Week	Interdepartmental Meet / CPC	
		5 th Week	Swacchata Hi Seva Campaign	
	October	2 nd October	Celebration of Mahatma Gandhi and Ambedkar Jayanti	
		1 st Week	CDE Program by department of Orthodontics	
		15 th October	Celebration of Abdul Kalam Jayanti	
		3 rd Week	Value Added Course by department of Oral Medicine & Radiology	
		3 rd – 4 th Week	Interdepartmental Meet / CPC	
		4 th Week	1 st BDS orientation Programme & White Coat ceremony	
		5 th Week	Commencement of 1 st MDS	
		5 th Week	Value added Course by department of Conservative and Endodontics	
		6 th Week	1 st MDS orientation Programme	
	November	2 nd Week	CDE Program by department of Paediatric & Preventive Dentistry	
		14 th November	Celebration of Jawaharlal Nehru Jayanti & Children's Day	
		26 th November	Celebration of Constitution Day	
		3 rd – 4 th Week	Interdepartmental Meet / CPC	
		5 th Week	Blood donation Drive	
	December	1 st Week	Mock Examination of MDS 1 st year	
		2 nd Week	Value added Course by department of Periodontology	
		3 rd Week	University Examination for 1 st MDS (As Per the date given by university)	
		4 th Week	Add-on Course by department of Oral and Maxillofacial Surgery	
		3 rd – 4 th Week	Interdepartmental Meet / CPC	
		2024	January	3 rd January
	1 st Week	CDE Program by department of Orthodontics		
	2 nd Week	Add-on Course by department of Conservative and Endodontics		
	2 nd Week	Add-on Course by department of General Pharmacology		
	12 th January	Celebration of Swami Vivekanand Jayanti		
	22 nd January	Celebration of World Prosthodontics Day		

	22 nd January	Celebration of Ram Mandir Moorti Sthapana
	23 rd January	Celebration of Netaji Subhas Chandra Bose Jayanti
	26 th January	Celebration of Republic Day
	30 th January	Celebration of Martyrs Day of Shaheed Diwas
	3 rd - 4 th Week	Interdepartmental Meet / CPC
February	1 st Week	Commencement of 2 nd , 3 rd , 4 th BDS
	2 nd Week	Add-on Course by department of PHD
	19 th February	Celebration of Shivaji Maharaj Jayanti
	3 rd Week	Add-on Course by department of Prosthodontics
	27 th February	Celebration of Marathi Bhasha Gaurav Din
	3 rd - 4 th Week	Interdepartmental Meet / CPC
March	8 th March	Celebration of International Women's Day
	20 th March	Celebration of World Oral Health Day
	2 nd - 3 rd Week	Value added Course by department of Paediatric & Preventive Dentistry
	3 rd - 4 th Week	Interdepartmental Meet / CPC
April	1 st - 3 rd Week	Celebration of World Health Day week
	3 rd Week	CDE Program by department of Oral and Maxillofacial Surgery
	11 th April	Celebration of Mahatma Jyotiba Phule Jayanti
	14 th April	Celebration of Babasaheb Ambedkar Jayanti
	3 rd - 4 th Week	Interdepartmental Meet / CPC
	4 th - 5 th Week	Value added Course by department of Prosthodontics
May	1 st May	Celebration of Maharashtra Day/ Labourers Day
	1 st Week	Submission of Thesis Synopsis to University by 1 st MDS
	8 th May	Celebration of Rabindranath Tagore Jayanti
	2 nd Week	Add-on Course by department of Orthodontics
	5 th Week	CDE Program by department of PHD
	31 st May	Celebration of World No Tobacco Day
	3 rd - 4 th Week	Interdepartmental Meet / CPC
June	5 th June	Celebration of World Environmental Day
	6 th June	Celebration of Shivrajya Abhishek Day
	10 th June	Celebration of MUHS Foundation Day
	14 th June	Celebration of Blood Donor Day
	21 st June	Celebration of International Yoga Day
	4 th Week	Add-on Course by department of Oral Medicine & Radiology
	3 rd - 4 th Week	Interdepartmental Meet / CPC
July	2 nd Week	LD submission by 2 nd MDS
	3 rd Week	Dissertation Submission to University by 3 rd MDS
	21 st July	Celebration of Guru Purnima
	4 th Week	Add-on Course by department of Paediatric & Preventive Dentistry
	3 rd - 4 th Week	Interdepartmental Meet / CPC



YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

Ref No: YDCH/2107/1341(A)/2024

CIRCULAR

Date: 7th Feb 2024

This is to inform all curriculum committee members, that the committee meeting will be conducted on 12th Feb 2024 to discuss the following agendas.

Time: 10:30 AM – 11:30AM

Venue: Conference Room

Agenda:

- Action Taken Report relevant to previous meeting agenda
- Academic Progress Report since last meeting
- Status of Synopsis (1st MDS) and Thesis (3rd MDS) Submission to MUHS
- Status of Library Dissertation Submission to MUHS (2nd MDS)
- Feedback Collection about Curriculum from all the Stakeholders
- Any other subjects with the permission of the Chair



Chairman
Curriculum Committee



Dean/ Principal
Yogita Dental College and Hospital, Khed

YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

Minutes of Curriculum Committee Meeting: 02/2023-24

Date: February 12th, 2024

Time: 10:30 AM - 11:30 AM

Venue: Conference Room

Proceedings:

1. Confirmation of Previous Minutes

- The minutes from the previous meeting held on 17th Oct 2023 were reviewed and approved unanimously without any amendments.

2. Academic Progress Report since Last Meeting

- Prof. Rashmi Jayanna provided an overview of the academic progress since the last meeting. It was acknowledged that there has been commendable progress. She also presented a detailed report on the previously conducted Value Added, Add-On, and CDE programs.

3. Conduct of Synopsis Submission for 1st MDS

- All the HODs were instructed to ensure the completion of Synopsis before the probable date

4. Conduct of 1st Internal Examination for 1st, 2nd, and 3rd BDS

- Dr. Priyanka Razdan outlined the plan for conducting the 1st internal examination for BDS students. The examination schedule and guidelines were discussed and finalized.

5. Conduct of 3rd Internal Examination for 4th BDS

- Dr. Priyanka Razdan presented the proposed schedule and format for the 3rd internal examination for 4th BDS students. The committee approved the plan.

6. Library Dissertation Submission for 2nd MDS

- Dr. Priyanka Razdan provided details regarding the upcoming deadline for Library Dissertation Submission for 2nd MDS students. Emphasis was placed on following the submission guidelines.

7. Feedback by all the Stakeholders regarding the Curriculum.

- A discussion ensued regarding the methods and timelines for collecting feedback about the curriculum from all the stakeholders. Various strategies were proposed, including surveys, focus groups, and suggestion boxes.

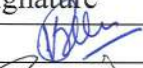





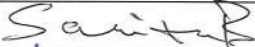

Next Meeting:

The next Curriculum Committee Meeting is scheduled for fourth week of July 2024, and the agenda items will be circulated beforehand.

YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

The meeting concluded at 10:15am, thanking all attendees for their valuable contributions and active participation.

ATTENDEES:

S No	Staff	Designation	Signature
1.	Dr. Varsha Jadhav	Principal	
2.	Dr. Rashmi Jayanna	Chairman	
3.	Dr. Swapnil Mhatre	Member	
4.	Dr. Priyanka Razdan	Member	
5.	Dr. Safaa Surve	Member	
6.	Dr. Kedar Vaidya	Member	
7.	Dr. Sarita Basu	Member	
8.	Dr. Manasi Kale	Member	




Chairman
Curriculum Committee

YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

ACTION TAKEN REPORT FOR PREVIOUS MEETING

Agenda	Action Taken
Academic Progress Report	<p>Academic Progress reports for the last 4 months were collected from all departments and analysed.</p> <p>2 Add-on courses 26th to 29th Oct 2023 (Basics of Endodontic Treatment with Conventional Step-Back and Crown Down Technique with Greater Taper Handfiles) 5th to 9th Dec 2023 (Insights on Implant Surgery)</p> <p>4 Value added courses 20th Dec 2023 (Basic Life Support) 10th to 11th Jan 2024 (Indirect Veneers) 11th Jan 2024 (Drug Interactions in Dentistry) 6th -7th Feb 2024 (Mastering Tobacco Cessation Counselling Techniques)</p> <p>3 CDE programs 6th Dec 2023 (PAOO techniques and Vestibuloplasty) 8th Jan 2024 (Flexi Crowns, Zirconia Crowns and Preformed Space Maintainers) 22nd Jan 2024 (Aligner therapy)</p>
Orientation Program for 1 st MDS 2023-24	Conducted on 30/10/2023
White Coat Ceremony for 1 st BDS 2023-24	Conducted on 17/10/2023
Preparation of University Exam for 1 st MDS 2023-24	Mock Exams were conducted as per schedule
Interdepartmental Program Schedules	6 th Dec 2023 (Perio) 8 th Jan 2024 (Pedo)


Chairman
Curriculum Committee

YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

Ref No.: YDCH/2107/1487(A)/2024

CIRCULAR

Date: 18th July 2024

This is to inform all curriculum committee members, that committee meeting will be conducted on 27th July 2024 to discuss the following agendas.

Time: 9:00 AM – 10:00AM

Location: Conference Room

Agenda:

- Academic Progress Report since Last Meeting
- Curriculum Planning for 2024-25
- Event Planning Schedule for 2024-25
- Preparation for University exams of UG students
- Inter Department Program Schedules
- Topics for Value Added, Add On, and CDE Programs, and allocation to departments
- Library Dissertation and Thesis submission to MUHS
- Discussion on feedback report from all the stakeholders regarding curriculum.
- Action taken Report related to previous meeting agenda.



Chairman
Curriculum Committee



Dean/ Principal

Yogita Dental College and Hospital, Khed

YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

Minutes of the Curriculum Committee Meeting: 03/2023-24

Date: 25th June 2024

Time: Start Time 9:00 AM
End Time - 10:30AM

Location: Conference Room

Proceedings:

1. Confirmation of Previous Minutes:

- The minutes of the previous meeting held on 12th Feb 2024 were reviewed. Members were asked if there were any corrections or additions. With no objections, the minutes were confirmed as accurate.

2.. Academic Progress Report:

- A comprehensive academic progress report from February 2024 to June 2024 was presented. The report included data on student performance, completion rates, and any notable trends or concerns. The performance of the students was discussed. Regarding those students with unsatisfactory performance, the respective HOD'S were consulted, and an action plan was formulated to address the same. It included counselling, followed by additional betterment exams for those students.

3. Curriculum Planning for 2024-25:

- The committee engaged in a detailed discussion regarding the curriculum for the upcoming academic year. New courses, modifications, and improvements were proposed and considered. The curriculum was finalized after consensus of all Committee members.

4. Event Planning Schedule for 2024-25:

- The committee brainstormed and outlined a tentative schedule for events throughout the upcoming academic year. This included cultural events, seminars, workshops, and other activities, aimed at enhancing the overall educational experience for students.

5. Preparation for university exams of UG students:

- The committee discussed and finalized the necessary arrangements and logistics to ensure smooth conduct of the University Exams.

6. Inter-Department Program Schedules:

- A communication was issued to the IDM head to formulate and submit the IDM programme schedule for academic year 2024-25

YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

7. Schedule for Value Added, Add On, and CDE Programs:

- The committee proposed schedule for the Value-Added Programs, Add-On Programs, and Continuing Dental Education programs for the upcoming academic year. Suggestions were collected, and a final list will be circulated to the various departments.

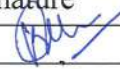





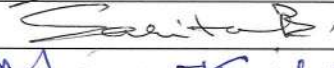
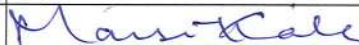
8. Discussion on feedback report from stakeholders regarding curriculum:

- Feedback report analysis and action taken report for the same was discussed with all the committee members. Also, the ATR was forwarded to the IQAC for further needful.

Next Meeting:

- The next meeting is scheduled for the 3rd week of October 2024

ATTENDEES:


S No	Staff	Designation	Signature
1.	Dr. Varsha Jadhav	Principal	
2.	Dr. Rashmi Jayanna	Chairman	
3.	Dr. Swapnil Mhatre	Member	
4.	Dr. Priyanka Razdan	Member	
5.	Dr. Safaa Surve	Member	
6.	Dr. Kedar Vaidya	Member	
7.	Dr. Sarita Basu	Member	
8.	Dr. Manasi Kale	Member	


Chairman
Curriculum Committee

YOGITA DENTAL COLLEGE AND HOSPITAL, KHED

ACTION TAKEN REPORT FOR PREVIOUS MEETING

Agenda	Action Taken
Synopsis submission. LD and Thesis progress status	Synopsis submitted as per schedule. LD and Thesis are in the final stages. HODs were instructed to get them submitted before the deadlines.
Internal Exams for UG students	Conducted as planned
Feedback collection from stakeholders	Feedback collected from all the stakeholders and report was made
Curriculum Enrichment courses	<p>2 Value added courses 12th -15th March 2024 (Conscious Sedation in Dentistry) 22nd -30th April 2024 (Case Report writing)</p> <p>4 Add-on courses 14th Feb 2024 (Digital prosthodontics) 10th May 2024 (Molar Protraction Techniques) 21st and 22nd June 2024 (Clinical aspects of TMJ Disorders) 24th and 25th July 2024 (Myofunctional Orthodontics in Dentistry)</p> <p>2 CDE programs 27th April 2024 (Blood derivatives and its application in Dentistry) 31st May 2024 (Protecting children from Tobacco industry interference)</p>
Interdepartmental Program Schedules	20 th Feb 2024 (Prostho) 18 th March 2024 (Ortho) 16 th May 2024 (Perio) 25 th June 2024 (Cons and Endo)


 Chairman
 Curriculum Committee