



**SHIVTEJ AROGYA SEVA SANSTHA'S  
YOGITA DENTAL COLLEGE AND  
HOSPITAL, KHED**

**RESOURCE MOBILIZATION  
POLICY**

# SHIVTEJ AROGYA SEVA SANSTHA'S



## YOGITA DENTAL COLLEGE AND HOSPITAL

REGD.NO.MAH/F/-1588/RATNAGIRI

(Recognized by Dental Council of India, New Delhi & Affiliated to Maharashtra University of Health Science, Nashik)

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### VERSION CONTROL

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### DISTRIBUTION AND APPROVALS

Name	Role	Approval	Signature
Mr. Siddhesh Ramdas Kadam	Vice President	Yes	
Dr. Hemangi Pol	Chief Executive Officer	Yes	
Dr. Varsha Jadhav	Principal	Yes	



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### OVERVIEW

This document is designed to communicate the resource mobilization policy of the institute, Shivtej Arogya Seva Sanstha's Yogita Dental College and Hospital, Khed. This includes the strategies and actions taken by the institution to acquire the necessary resources for its operations and growth. These resources include financial, human, and physical resources. It encapsulates our understanding of the institute's current and future endeavors. It will form the basis on which the institute shall make use of its resources in the most optimum way.

## RESOURCE MOBILIZATION POLICY

### Funds Mobilization

Shivtej Arogya Seva Sanstha's Yogita Dental College and Hospital follows a budgeting process heads of all constituent units should Submit the fund requirements of their respective Units for all ongoing as well as new requirements (w.r.t staff, capital expenditure viz. civil works, instruments/equipment, books and Journals and towards administrative, academic and research expenditure) in the preceding year.

Such information from the entire constituent Unit is to be compiled and a feasible budget for all item heads for each unit should be worked out. While finalizing the budget the following inputs are to be taken into account:

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- Expected cash inflow from fees from students.
- Expected cash inflow from Govt. and non-Govt. Funding, Consultancy, alumni funding, Sponsorships grants, bank & deposit interest etc.
- Cash outflow based on already running academic programs, new capital requirements Viz. civil works, instruments equipment books & journals, etc. Enhancement in academic and administrative expenditures, maintenance, etc. as well as in repayment of running loans interest, etc.
- If there is a deficit due to the difference between cash inflow and outflow, the FC will discuss various options to meet the fund deficit, viz. examine the possibility of increasing cash inflow or/sand reducing outflow by cutting on some expenditure plans, postponing Some needs, etc. Based on all these deliberations the FC will tentatively finalize the Budget outlay.
- The budget is to be then recommended to the Board of Management for its approval. The BOM shall deliberate upon and approve the Budget with the following options to maximize funds mobilization:

### **Maximize Cash Inflow**

The VC and Registrar will take necessary steps to ensure that admissions are done as per plans, fees are received on time and efforts are made to materialize inflow from other planned resources.

### **Minimize Cash out Flow**



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VC and Registrar will ensure, through implementing proper processes and through a policy of conserving running expenses such that cash out flow is minimum as per approved budget.

### **Options to meet the deficit.**

The net likely deficit, if any, will be discussed and finalized for funding by FC and BOM.

The following options are to be considered:

- (i) Funding by Bank Loan
- (ii) Funding by Sponsoring Bodies
- (iii) Funding partly by Bank Loan and partly by Sponsoring Bodies

FC shall finalize the options and recommend to the BOM for final approval.

### **Monitoring of optimum utilization**

The implementation and deviations from the planned budgets at all levels will be monitored at the level of Heads Deans, Finance officers, Registrar, and VC and discussed at the FC and BOM meetings. VC shall call quarterly meetings of the Finance Committee to monitor the progress and issue suitable Instructions if so needed. Any major corrective measure if required will be applied after approval of the BOM.

1. The well-established internal and external audits, Finance Committee, and BOM effectively monitor the optimum utilization of resources.

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2. The Institute follows a purchasing policy by which procurements of materials and services are done through various tendering modes, for which purchase committees are constituted for all Units.
3. The Institute has a Central Purchase Department in both campuses, by which all purchases of Stationery / Consumables / Cleaning Materials / Chemicals/glassware, surgical material etc. are done centrally. The CPD does the tendering and finalizes both the rates and vendors for each item of material. Individual Units need not now do purchasing thereby saving on purchase costs and time. They can now place orders as per the approved vendor and rate.
4. Being a one campus Institute located at Khed, 90% of all meetings are conducted on the campus. This ensures that man-hours, as well as travel and accommodation cost, are saved in a big way. This also helps in making available the concerned staff and officers at their workplace for a much larger time.
5. Careful planning and scheduling is done so that all Research labs, Classroom facilities, and Sports facilities are shared by all the Units of the campus thereby ensuring that they are utilized to the fullest extent.
6. Air travel is limited to Post-graduate Examiners.
7. Justification and approval are required before any purchase is made.
8. Old items to be disposed off or given under buy-back would require the condemnation
9. College guest house is utilized for the accommodation of external examiners.



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10. Careful Monitoring of travel expenses.

11. Fundraising: Yogita Dental College and Hospital, Khed, will establish a dedicated fundraising department that will work towards raising funds for the institution. This department will solicit donations from alumni, philanthropic individuals, and corporate organizations. It will organize fundraising events such as charity dinners, auctions, and golf tournaments. The department will also explore crowdfunding opportunities through online platforms.

12. Grants and Scholarships: The institution will apply for grants from government agencies and private foundations to support research and educational programs. The institution will also offer scholarships and financial aid to students to attract and retain talented individuals.

13. Partnerships and Collaborations: Yogita Dental College and Hospital, Khed, will establish partnerships with other dental institutions, hospitals, and clinics to acquire resources such as equipment, supplies, and personnel. These partnerships will also provide opportunities for research and clinical experience for students. The institution will also collaborate with non-profit organizations to provide dental care to underprivileged communities.

14. Marketing and Branding: The institution will invest in marketing and branding efforts to attract students, faculty, and donors. It will develop a strong online presence through social media, a website, and search engine optimization. The institution will also participate in industry events to showcase its strengths and accomplishments. The institution will create marketing



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materials that highlight its academic programs, research, and community outreach.

15. Efficient Operations: Yogita Dental College and Hospital, Khed, will focus on improving operational efficiency to reduce costs and maximize the use of its resources. The institution will streamline administrative processes and adopt new technologies to enhance efficiency. The institution will also implement best practices in financial management to ensure the responsible use of funds.

Overall, Yogita Dental College and Hospital, Khed, will adopt a multifaceted approach that combines fundraising, partnerships, marketing, and operational efficiency to mobilize resources. The institution will remain focused on its mission of providing quality dental education and care to the community while being adaptable to changing circumstances and opportunities. The resource mobilization policy will be periodically reviewed and updated to ensure its effectiveness.